

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
August 16, 2023
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mr. Jack Bell
Ms. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

Vimislik
Bell
9/20/23

**MEMBERS
ABSENT:** Mrs. Mary Haskell

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Catherine Kacyvenski, Asst. Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ralph Schuldt
Ms. Shannon Hogan
Ms. Rebecca Stone, BT BOCES Superintendent
Ms. Jessica Wright
2 Students

Mrs. Suzanne Vimislik, Board Vice President, called the meeting to order at 6:02 p.m.

RECORD OF ATTENDANCE – Mr. Remza made a motion, seconded by Mr. Leighton, to accept into record the attendance for the August 16, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

Oath of Office – Mrs. Vimislik signed the Oath Book as vice president of the board of education for the 2023-24 school year.

APPROVAL OF MINUTES – Mrs. Burkhardt made a motion, seconded by Mr. Bell to approve the July 12, 2023, Reorganizational Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

Mrs. Howe made a motion, seconded by Mr. Bell to approve the minutes of the July 12, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mrs. Burkhardt made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the June financial reports. Upon vote the motion was approved unanimously. (6 yeses)

SUPERINTENDENT'S REPORT - Mrs. Brubaker reported that she will hold board building tours on 8/30 at 4 p.m. for those board members interested. She stated that the second round of interviews for the Middle School principal were held with one finalist interviewing with her and Ms. Kacyvenski on Monday. She said that there will be an Audit Committee meeting on 9/20 at 5 p.m.; a Policy Committee meeting held on 10/18 at 5 p.m.; the Legislative Breakfast will be on 2/23 at 7:45 a.m.; and the Joint Dinner meeting on 3/27 at 5:45 p.m. at Owego Apalachin School District. She and the board had a discussion regarding a proposal for a regional elite ice hockey team which would be comprised of elite players from all the local school districts at a cost of \$1100 per student. The discussion was tabled for a later date.

Resolutions – Mr. Bell made a motion, seconded by Mr. Remza, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 2 services recommended on the CPSE list dated 8/9/23
- Authorize the 2 services recommended on the CSE list dated 7/17/23

Resignations – that the following resignations be approved:

<u>Name</u>		<u>Position / Location</u>	<u>Effective Date</u>
Gina Godbout	Teacher	Middle School	7/12/23
Diana Angeline	Teacher	Middle School	7/19/23
Steven Pavlik	Cook Manager	MS/HS	8/4/23
Susan Kildare	Director of Transportation	Transportation	9/4/23
Kevin Wheeler	Bus Driver	Transportation	8/7/23

Leave of Absence – that Michael Ford, Middle School teacher, be granted a leave of absence from November 27, 2023, through January 2, 2024.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Phillip Marshall	Night Shift Foreman Middle School	As Per Contract	7/17/23
Tyler Stoddard	Head Mechanic Transportation	As Per Contract	8/17/23
Melissa Backus	Cook Manager MS/HS	As Per Contract	8/17/23
Susan Kildare	Bus Driver Transportation	As Per Contract	9/5/23
Kaleb Twitchell	Youth Apprenticeship Technology	As Per Contract	9/7/23

Substitute Appointments – that the substitute appointments for the 2023-24 School Year on Schedule A: Certified/Non-Certified Substitute Teachers, and Schedule B: Substitute Support Staff be approved.

Summer Enrichment/Summer Sports Camp Appointments – that the Summer Enrichment and Summer Sport Camp appointments as listed on Schedule C be approved.

Athletic Department Appointments – that the following athletic department appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Chad Freije	Asst. Modified Football	As Per Contract	2023-24 School Year
Brian Titus	Asst. Modified Football	As Per Contract	2023-24 School Year
Alex Alford	Pool Supervisor	As Per Contract	2023-24 School Year
Shawna Barrett	Pool Supervisor	As Per Contract	2023-24 School Year
Alyssa Barrett	Pool Supervisor	As Per Contract	2023-24 School Year
Lorraine Buckley	Pool Supervisor	As Per Contract	2023-24 School Year
Courtney Kerrick	Pool Supervisor	As Per Contract	2023-24 School Year
Teresa Steflik	Pool Supervisor	As Per Contract	2023-24 School Year
Reilly Connors	Lifeguard	As Per Contract	2023-24 School Year
Parker Gendron	Lifeguard	As Per Contract	2023-24 School Year
Lillian Short	Lifeguard	As Per Contract	2023-24 School Year
Sarah Steflik	Lifeguard	As Per Contract	2023-24 School Year
Courtney Martone	Lifeguard	As Per Contract	2023-24 School Year

Insurance Recovery – that the Susquehanna Valley Board of Education does and hereby approves an increase to the 2023-2024 General Fund Budget in the amount of \$1,799.77 for insurance recoveries associated damage to a school bus, and hereby appropriates the amount into the General Fund as follows:

Use: \$1,799.77 to A 5510.400-07-65010 (Transportation Bus Repairs)
Source: \$1,799.77 to A 2680 (Revenues-Insurance Recoveries)

Insurance Recovery – that the Board of Education does and hereby approves the use of \$7,314 to be used from Employee Benefit Accrued Liability Reserve (A86700) to be appropriated into code A 5510.160-07-650.

Transportation Contract Extensions –

- Whereas, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the Board of Education does and hereby approve contract extensions at the CPI increase rate of 3.5% for the transportation of student(s) for Serafini Transportation Corporation.
- Whereas, upon the recommendation of the Superintendent of Schools and the Purchasing Agent, that the Board of Education does and hereby approve contract extensions at the CPI increase rate of 3.5% for Chartered Athletic Trips for Southern Tier Stages/Shafer and Serafini Transportation/Coach Master.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9060.800-99-700	A 2330.150-99-303	\$4,000.00
A 9060.800-99-700	A 2330.490-99-303	\$49,000.00

Upon vote the motion was approved unanimously. (6 yeases)

Instructional Appointment – Mrs. Burkhardt made a motion, seconded by Mr. Leighton, that the following instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Lindsay Lennon	Teacher	Prof. – ELA 7-12	As Per Contract	9/5/23	9/5/27

Upon vote the motion was approved unanimously. (6 yeases)

Leave of Absence – Mr. Remza made a motion, seconded by Mrs. Howe, that Brooke Biancucci, Middle School teacher, be granted a leave of absence from September 18 through December 18, 2023.

Upon vote the motion was approved unanimously. (6 yeases)

2023-2024 School Calendar (Revision) – Mr. Leighton made a motion, seconded by Mr. Remza, that the revised school calendar for 2023-2024 be approved as proposed.

Upon vote the motion was approved unanimously. (6 yeases)

Resignation – Mrs. Vimislik made a motion, seconded by Mr. Leighton, that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Kimberly Belnome	Receptionist Middle School/Athletics	9/8/23

Upon vote the motion was approved unanimously. (6 yeases)

ASSISTANT SUPERINTENDENT’S REPORT – Ms. Kacyvenski reported that they had over 500 students participate in the Summer Sports Camps, which were free of charge for students. The teachers have been completing their summer PDP work that was approved by the committee.

BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Burkhardt reported that she recently attended the Leadership in Education conference discussing AI (artificial intelligence). She said that this is very fascinating, but also scary.

VOICE OF THE ADMINISTRATORS – Mr. Schuldt gave a brief update on the capital project stating that the project has been submitted to SED and they are awaiting approval, and that they have been fine tuning plans with the architects.

VOICE OF THE PUBLIC #2 – None.

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeases)

There being no further business, Mrs. Vimislik adjourned the meeting at 7:52 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

